



**NNPC E&P LIMITED
TENDER OPPORTUNITY**

PROVISION OF WELLHEAD & XMAS TREE MAINTENANCE SERVICES

NIPEX/Tender Number: 1000008366

NCDMB CERTIFICATION OF AUTHORIZATION NUMBER: ES/NCDMB/IPP/NEPL-NCP-100874/060526

1.0 INTRODUCTION

In furtherance of its strategic business objectives, NNPC E&P Limited wishes to invite tenders from reputable and competent companies for the provision of the following services to support its operations.

1.0 SERVICES REQUIRED:

S/N	Description of Service	NipeX NJQS Product/Service code(s)	Shopping cart No.
1	Provision of Wellhead & Xmas Tree Maintenance Services for NEPL Operations	1.01.07 and 3.04.09 (Live on both codes)	1000008366

Note: Detailed scope of works for the advertised services shall be provided to eligible Nipex pre-qualified bidders.

Please visit the Nigerian Petroleum Exchange Portal www.nipex-ng.com for further details.

Contract Strategy:

The strategy is to execute framework agreements with technically and commercially successful bidders for the respective services which shall be called out by NNPC E&P Limited based on operational requirements.

2.0 SCOPE OF WORK

The scope of work for the wellhead and xmas tree maintenance services shall include but not limited to the following:

1. Provision of equipment/consumables requirements and backups for wellhead installation and services including but not limited to the wellhead lubricators, auxiliary tools as pressure gauges, Parmelee wrench, C-crew, flog wrench, side door lubricator, hand pump, BPVs, polish rod, running tools, PB valve pulling tool, wear bushing running tool, wear bushing, crossover adaptors, plastic injection gun, VR plugs, VR plug running tool etc.
2. Provision of the required facilities/equipment for testing of wellhead equipment.
3. Routine first line maintenance of wellheads and Xmas tree which includes as follows:
 - i. Visual inspection and detailed evaluation of dual/single Xmas tree
 - ii. Function test of Xmas trees and wellheads to hold pressure as designed.
 - iii. Carry out integrity checks and leak/function testing of Xmas tree/wellhead valves, SCSSV, tubing hanger seals and other iv. wellhead/Xmas trees accessories.
 - iv. Submission of detailed report of operations carried out.
4. Routine second line maintenance of wellheads and Xmas trees which will include as follows:
 - i. Repairing/Replacing of faulty Xmas trees and wellhead components (Master, wing, swab and Kerotest valves, bean boxes, surface safety valves and other accessories)

- and replacing tubing hanger accessories, xmas trees, casing conductor valves and other accessories;
 - ii. Washing and cleaning of wellheads with non-combustible and non-corrosive liquids;
 - iii. Greasing all wellhead, Xmas trees, Kerotest and flowline valves and other wellhead accessories;
 - iv. Scraping, sand blasting, and re-painting wellheads; first with anti-corrosion primers, followed by two coats of appropriate gloss paint;
 - v. Collecting and disposing of all waste in accordance with Federal Environmental Protection Agency (FEPA) and NUPRC/NMDPRA guidelines;
 - vi. Preparing and submitting job reports on well-by-well basis within seven (7) days of jobs completion;
 - vii. Supply of wellheads/Xmas trees spare parts.
5. Project coordination (including Project Management and Job Planning System)
 6. Onsite supervision includes but is not limited to:
 - i. Liaison with all affected rig/field/platform personnel as appropriate.
 - ii. Coordination of all services supplied.
 - iii. Equipment is a rig setup, test and operation.
 - iv. Provision of well-site data as requested by NEPL's representative(s)
 - v. Preparation and distribution of detailed end of well reports
 7. Technical support includes but not limited to:
 - i. Ensuring all equipment are suitable in design and condition for the anticipated well conditions;
 - ii. Relevant calculations relating to wellhead/Xmas trees maintenance services;
 - iii. Detailed job procedure/technical specifications of all the equipment;
 - iv. Work planning and execution;
 - v. Rig and platform surveys to establish needs, equipment layout and utility requirements;
 - vi. Perform the work according to the HSE management system in place by NEPL;
 - vii. Perform the work according to the requirements of the approved quality management system;
 8. Provision of excellent quality of wellhead/Xmas trees maintenance services with all associated equipment, experienced personnel, base facilities, logistics and QA/QC policies that meet or exceed NEPL requirements;

3.0 MANDATORY REQUIREMENTS

1. To be eligible for this tender exercise, interested Companies are required to be pre-qualified in the relevant categories Product/Services categories in the NipeX Joint Qualification System (NJQS) database indicated above and must have been live as at advert closing date

All successfully pre-qualified suppliers in the category will receive Invitation to Tender (ITT) document for the Technical & Commercial phase of the tender.

2. To determine if you are pre-qualified and view the product/service category you are listed for, visit: <https://vms.nipex.org/login> and access NJQS with your log in details. Click on 'Subscription' tab on the left hand side of the dashboard to view your status and, click "Product Code" tab to view registered product codes.
3. If you are not listed in a Product/Service category and you are registered with NUPRC to do business, contact NipeX office at Post Square Towers, 1, 3 Ologun Agbaje Street Off Adeola Odeku Street, Victoria Island, Lagos, Nigeria.

4. To initiate the NJQS pre-qualification process, access [<http://www.nipex-ng.com/>], click on the Registration tab, and select start NipeX new vendor registration here.
5. To be eligible, all tenderers must comply with the **Nigerian Content requirements in the NipeX system.**

4.0 NIGERIAN CONTENT REQUIREMENTS

1. To be eligible to participate in this tender, Tenderers must provide evidence of registration on the NCDMB NOGIC JQS.
2. Demonstrate that entity is a Nigerian registered company with greater than 51% Nigerian shareholding. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc.) including company memorandum & article of association and/or evidence of entity's incorporation, shareholding & ownership structure in Nigeria.
3. Tenderer shall provide evidence of any of the under-listed NCEC demonstrating capacity and capability to execute the work scope: Category 1, 2, 3, 4 or 5 Construction and movable equipment (EC) NCEC demonstrating ownership of construction and Moveable equipment. Category 1, 2, 3, 4 or 5 Fabrication and Construction (FC) NCEC for Welding machine, Cranes, Air compressor, piling Hammer, grinding machine etc.
4. Provide evidence of what percentage of your Company's key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
5. Tenderer shall comply with the latest approved version of NCDMB HCD guideline by committing (via a letter of undertaking) to providing Project Specific training, man-hour, budget, skill development, and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s) at tenderer's cost demonstrating presence in Nigeria for the execution of the work scope.
6. The bidders shall comply and execute the contracts in compliance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) and all applicable laws and regulations especially HCD implementation at bidder's cost.
7. Ensure that all vessels to be engaged in this project or service must be categorized as Nigerian owned in the NCDMB latest Marine vessel categorization or vessel owner must have Category A or B NCDMB Marine Vessel Certificate (NCMVC).

NOTE: Failure to comply with the provision of the Nigerian Content Act 2010 or to demonstrate commitment to the development of the Nigerian Content Policy shall result in the disqualification of the tenderer from the bidding process.

NNPC E&P Limited on behalf of the Joint Venture partners is committed to fully comply with the requirements of the NOGICD Act. In maximizing the local content of this project, pre-qualifiers are requested to give full details of their strategy for the local content implementation to comply fully with the law.

In compliance with NOGICD Act requirements for Research & Development therefore, the following should be noted:

- 1) All Operators or project promoters in the Oil and Gas industry launching service contracts or other applicable projects with completion period of 12 months and above shall provide R&D implementation arrangement with at least one applicable R&D cluster approved by the Board as part of the Operator's Nigerian Content Plan for the project or service. The

arrangement shall be in the form of a Memorandum of Agreement (MOA) and indicate how the Operator will deploy the Cluster for any R&D requirements during the contract phase and the first five years of the service life of the field, facility or plant.

All Operators are to include in their ITT documents, a requirement that any service company bidding for such a project shall submit as part of Nigerian Content requirement, a signed MOA between it and one of the R&D Clusters relevant to the project. All service companies are required to sign an MOA with any of the research Clusters. The MOA shall indicate how the service company intends to use the relevant research Clusters during project execution to the satisfaction of the Board. The MOA shall form part of the documents to be reviewed at technical evaluation stage.

5.0 CLOSING DATE

Only Tenderers, who are registered and have **LIVE** status on NipeX NJQS Product/Category Services codes as indicated in **Paragraph 1.0** (see table above) as at **16:00 Hrs, 21st August 2026**, shall be invited to submit Technical and Commercial Bids.

6.0 ADDITIONAL INFORMATION

1. All costs incurred in preparing and processing NJQS prequalification and responding to this Tender Opportunity shall be to the Contractor's own account.
2. This Advert shall neither be construed as any form of commitment on the part of OPERATOR to award any contract to any Contractor and or associated contractors, sub-contractors or agents, nor shall it entitle Prequalified Contractors to make any claims whatsoever, and/or seek any indemnity from OPERATOR and/or any of its partners by virtue of such Contractors having been pre-qualified in NJQS.
3. The tendering process shall be undertaken in accordance and in compliance with the **NNPC Limited** procurement and contracting processes.
4. NNPC E&P Limited will communicate only with authorised officers of the qualifying companies at each stage of the Tendering process, as necessary, and will NOT communicate through individuals or appointed agents.
5. Please note:
 - Notwithstanding the pre-qualification in NipeX NJQS, NNPC E&P Limited is neither committed nor obliged to include your company on any bid list or to award any form of contract to your company and/or associated companies, sub-contractors or agents.
 - **Only pre-qualified companies in the appropriate service/supplier categorisation shall be invited for tendering.**
 - NNPC E&P Limited will not enter correspondence with any company or individual on why a company was short-listed or not short-listed.

Please visit NipeX portal at www.nipex-ng.com for this advert and other information